CPT110 Assignment 3: Group Meeting #8

Tuesday 18/05/2021

Meeting ran 8.30pm – 10.30pm AEST.

Attendees:

Sean Atherton

Joshua Chuang - late

Jack Holliday

Liam O’Loughlin

Stephanie Newland

Mia Vasiliadis

Meeting notes:

* Discussion of where everyone was up to with their respective A3 sections.
* Sean completed a small research-like document on common Dating Application UI design elements.
* **A5:**
  + - * Liam completed more work on the script.
      * Progress has slowed as not sure what other content to incorporate.
      * May be able to write down technical information and incorporate into the script somehow.
      * To have an informal discord call with Sean/Josh (or maybe the whole group if we have points to add) to work on script – potentially on Sunday.
    - **A3:**
      * Sean completed Aims and has posted to Teams document.
      * Discussion around the website progress with Mia.
        + Additional page for A3 to be added.
        + To adjust/built extra navigation as per A2 feedback – sidebar?
        + Conversation around ability to embed our tangible artefacts on our website.

Figma’s ability to embed/whether or not it will be possible with how the site is set up.

There is a share option and an embed option if we decide to do so.

* + - * Groups and Communication:
        + Mia has almost completed.
        + Will finalise in coming days.
      * Tools and Technologies:
        + Steph has almost completed.
        + Missed section about prior experience.
        + Asked for team’s input on various technologies/tools and will finalise in coming days.
      * Josh was to hopefully have had Plans and Progress completed by Monday 17th May.
        + To be queried as not in the meeting.
      * Tools Doc:
        + GitHub trail.

Same reasoning as A2.

Not suitable for documents.

* + - * + Found using Teams was easier for collaboration and ease of tracking updates.
      * Scope and Limits:
        + Link to WBS
        + Email for how it will be presented on the website.

Will linking to monday.com be okay?

Or should we link to a separate page?

Adding the whole 8+ pages to the A3 report page on the website will look like a wall of text.

* + - * Final Document/Referencing
        + Steph has started and will continue.
        + Will also complete Tools doc.
    - Josh arrived 8.00pm.
    - Has moved some things around in the WBS in monday.com
      * Discussion of why things were where they were and where they were moved too/if they need to go back.
        + Disaster recovery plan.

Moved from the end to start.

Needs to be at the end as it would not be considered until near completion of the project and the application and all databases/servers etc were built.

Moved back to the end.

* + - * + Security policies and Internal procedures.

Moved from the end to phase one.

Need to be done in the final phases as you won’t know what software the company will be running until almost the end.

Moved back to the end.

* + - * + User Documentation.

Moved from the end to an earlier phase.

Done to explain to the user how the application will be used once it is completely developed.

Can only be done once this is completed.

Moved back to the end phase.

* + - **A5:**
      * Quick Figma tutorial from Josh.
      * Think of apps as basic shapes.
      * Make sure we pick the correct frame size; we are developing for iOS first, so use the iPhone frame sizes.
      * Wireframe with basic shape layouts first. Animations come later.
* **Final round-up:**
* A3 Due date: Friday of week 13: **28th May** at **11.59pm AEST**.
  + - Final for A5 due: Friday of week 13: **28th May** at **11.59pm AEST.**
* To be done before Tuesday’s meeting:
  + - * Have questions/discussion points ready to be answered.
      * Add any additional tasks if you think of them to the next meeting agenda.
      * Continue working on our assigned sections as below.
      * Figma wireframing.
      * **A4** contribution forms independently due **Sunday 23rd May** at **11.59pm AEST.**
* Next meeting:
* Next meeting date: **Tuesday 25/05/21 at 9.30pm AEST.**

Tasks completed:

* Next meeting scheduled.
* New agenda documentation created.
* A3 sections clarified and continued work on.
* A5 presentation script continued (Liam).
  + - * Discord call to further develop.
* A3 Aims uploaded (Sean)
* A3 Scope/Limits (Jack)
* A3 Tools and Tech (Steph)
* References/Tools Doc/Final report started (Steph)
* Comparison of career plans and group processes in Team Profile

(Sean).

Tasks to be completed:

* Agenda for the next meeting to be added to (by anyone) as items

come up during the week.

* Individual tasks as listed below.
  + A3 Tools/Tech additional paragraph (Steph)
  + A3 Group Processes and Communications (Mia)
  + A3 Plans and Progress (Josh)
  + Completion of topic (2+ paragraphs)/motivation (1+ paragraph) /landscape (1+ paragraph) in Overview.
  + Skills and Jobs
  + Group Reflection – single (200 words each) and group (400 words total)!
  + Figma development (Josh/all)